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8 UNITED STATES DISTRICT COURT
9 CENTRAL DISTRICT OF CALIFORNIA

10 ADELE SHIREY , et al.

11 Plaintiff(s),

12 v.

13 COUNTY OF RIVERSIDE , et al.

14
15 Defendant(s).
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Case No. 5:25-cv-01541-DMG-E

SCHEDULING MEETING OF
COUNSEL

[Fed. R. Civ. P. 16, 26(f)]

SCHEDULING CONFERENCE

set for

August 29, 2025 at 09:30 AM

[Fed. R. Civ. P.16]

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19 This case has been assigned to the calendar of United States District Judge
20 Dolly M. Gee. The responsibility for the progress of litigation in the federal courts
21 falls not only upon the attorneys in the action, but upon the court as well.

22 In order “to secure the just, speedy, and inexpensive determination of every
23 action,” (Fed. R. Civ. P. 1), all counsel are hereby ordered to familiarize
24 themselves with the Federal Rules of Civil Procedure and the Local Rules of the
25 Central District of California.

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1 A Scheduling Conference is set for the date and time set forth in the
 2 caption.¹ Counsel shall meet at least twenty-one (21) days in advance of the
 3 Scheduling Conference to prepare a jointly signed report for the court to be
 4 submitted no less than fourteen (14) days before the Scheduling Conference. The
 5 report is to contain the items set forth below. Pursuant to Fed. R. Civ. P. 16(c),
 6 the parties shall be represented by counsel with authority to enter into stipulations
 7 regarding all matters pertaining to conduct of the case.

8 The joint report to be submitted shall contain the items listed in Fed. R. Civ.
 9 P. 26(f), the parties' recommendations and agreements, if any, about the final
 10 scheduling order as listed in Fed. R. Civ. P. 16(b)(1) through (6), and those items
 11 listed in Fed. R. Civ. P. 16(c) which counsel believe will be useful to discuss at
 12 the Scheduling Conference. Items which must be addressed are the following:

- 13 (1) initial disclosures, preservation of
 14 discoverable informaion, and a discovery
 15 plan, including a listing and proposed
 schedule of written discovery, depositions,
 and a proposed discovery cut-off date;
- 16 (2) a listing and proposed schedule of law and
 17 motion matters, and a proposed dispositive
 motion cut-off date;
- 18 (3) a statement of what efforts have been made
 19 to settle or resolve the case to date and what
 20 settlement procedure is recommended
 pursuant to Local Rule 16-15.4 (specifically
 21 excluding any statement of the terms
 discussed);
- 22 (4) an estimated length of trial and a proposed
 23 date for the final pretrial conference and for
 trial;
- 24 (5) a discussion of other parties likely to be
 25 added;

26 ¹ Unless there is a likelihood that upon motion by a party the Court would order that any or
 27 all discovery is premature, it is advisable for counsel to begin to conduct discovery actively before
 28 the Scheduling Conference required by Fed. R. Civ. P. 16(b). At the very least, the parties shall
 comply fully with the letter and spirit of Fed. R. Civ. P. 26(a) and thereby obtain and produce most
 of what would be produced in the early stage of discovery, because at the Scheduling Conference
 the Court will impose tight deadlines to complete discovery.

- (6) whether a trial will be by jury or to the court;
- (7) any other issues affecting the status or management of the case; and
- (8) proposals regarding severance, bifurcation or other ordering proof.

In addition, the Scheduling Conference Report shall contain the following:

- (1) a short synopsis of the principal issues in the case;
- (2) a statement of whether pleadings are likely to be amended;
- (3) a statement as to issues which any party believes may be determined by motion; and
- (4) a statement as to whether the parties consent to a mutually agreeable Magistrate Judge from the Court's Voluntary Consent List ([http://www.cacd.uscourts.gov/judges-requirements/court-\(programs/voluntary-consent-magistrate-judges\)](http://www.cacd.uscourts.gov/judges-requirements/court-(programs/voluntary-consent-magistrate-judges))) to preside over this action for all purposes, including trial. **If the parties overconsent to a Magistrate Judge, they shall complete and e-file form CV-11D.**

At the Scheduling Conference, the court will set a date for discovery cut-off,² a final date by which motions must be filed and served, a final pretrial conference date, and a trial date.

To facilitate the scheduling process, counsel shall **complete the Schedule of Pretrial and Trial Dates form attached as Exhibit A to this Order and attach it to the Joint Rule 26(f) Report.** The Court urges the parties to make every effort to agree upon joint dates and deadlines. The entries in the "Time Computation" column reflect what the Court believes are appropriate for most cases and will allow the Court to rule on potentially dispositive motions

² This is not the date by which discovery requests must be served; but the date by which all discovery is to be completed. Any motion challenging the adequacy of discovery responses must be filed timely, served and calendared sufficiently in advance of the discovery cut-off date to permit the responses to be obtained before that date, if the motion is granted. The Court requires compliance with Local Rule 37-1 and 37-2 in the preparation and filing of discovery motions. Except in the case of an extreme emergency which was not created by the lawyer bringing the motion, discovery motions may not be heard on an *ex parte* basis.

1 sufficiently in advance of the final pretrial conference. The form is designed to
 2 enable counsel to ask the Court to set different (earlier) last dates by which the key
 3 requirements must be completed.

4 A continuance of the Scheduling Conference will be granted only for good
 5 cause. **The failure to submit a joint report in advance of the Scheduling**
 6 **Conference or the failure to attend the Scheduling Conference may result in**
 7 **the dismissal of the action, striking the answer and entering a default, and/or**
 8 **the imposition of sanctions.**

9 An alternative dispute resolution (ADR) procedure appropriate to the
 10 particular case will be used in every civil action pursuant to Local Rule 16-15.1.
 11 In the Scheduling Conference Report, counsel are to recommend a specific ADR
 12 procedure provided for in Local Rule 16-15 which will be utilized in this case.
 13 See L.R. 26-1(c). If counsel have received a Notice to Parties of Court-Directed
 14 ADR Program (ADR-08), the case will be presumptively referred to the Court
 15 Mediation Panel or to private mediation. *See* General Order 11-10, § 5.1.
 16 Nonetheless, available alternatives for consideration, not to the exclusion of
 17 others, include:

- 18 (1) a settlement conference before the
 19 magistrate or district judge assigned to this
 case (Local Rule 16-15.4(1));
- 20 (2) appearance before an attorney selected from
 21 the Attorney Settlement Officer Panel (Local
 Rule 16-15.4(2));
- 22 (3) appearance before a retired judicial officer
 23 or other private or non-profit dispute
 24 resolution body for non-judicial settlement
 or mediation proceedings (Local Rule 16-
 15.4(3));
- 25 (4) such other settlement mechanism proposed
 26 by the parties and approved by the court.

27 The report to the court as to the above items should be preceded by a
 28 thorough and frank discussion among the attorneys for the parties. A Joint

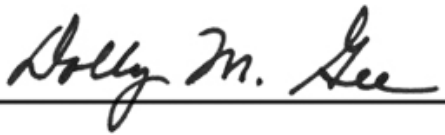
1 Scheduling Report which does not comply with Fed. R. Civ. P. 16, 26(f), and this
2 Order may cause continuance of the Scheduling Conference and a possible award
3 of sanctions under Rule 16(f) against the party or parties responsible.

4 Counsel for plaintiff shall immediately serve this Order on all parties,
5 including any new parties to the action.

6 The Court appreciates Counsel's anticipated cooperation and compliance
7 with this Order.

8 **IT IS SO ORDERED.**

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10 DATED: July 11, 2025

A handwritten signature in black ink, reading "Dolly M. Gee", is written over a horizontal line.

11 DOLLY M. GEE
12 UNITED STATES DISTRICT JUDGE
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Judge Dolly M. Gee

SCHEDULE OF PRETRIAL & TRIAL DATES WORKSHEET

Case No. _____

Case _____

Name: _____

MATTER	JOINT REQUESTED DATE or PLNTF/DEFT REQUESTED DATE	TIME
TRIAL [] Court [] Jury		8:30 a.m.
Duration Estimate:	(Tuesday) ³	
FINAL PRETRIAL CONFERENCE (“FPTC”)		2:00 p.m.
4 wks before trial	(Tuesday)	

MATTER	TIME COMPUTATION	JOINT REQUESTED DATE or PLNTF/DEFT REQUESTED DATE
Amended Pleadings and Addition of Parties Cut-Off (includes hearing of motions to amend)	90 days after scheduling conf	
Non-Expert Discovery Cut-Off (includes hearing of discovery motions)	at least 14 wks before FPTC	
Motion Cut-Off (filing deadline)	at least 13 wks before FPTC	
Initial Expert Disclosure & Report Deadline	at least 9 wks before FPTC	
Rebuttal Expert Disclosure & Report Deadline	at least 5 wks before FPTC	
Expert Discovery Cut-Off (includes hearing of discovery motions)	at least 3 wks before FPTC	
Settlement Conference Completion Date	at least 4 wks before FPTC	
Motions in Limine Filing Deadline	at least 3 wks before FPTC	
Opposition to Motion in Limine Filing Deadline	at least 2 wks before FPTC	
Other Dates: (e.g., class cert motion cut-off, early mediation, etc.)		

EXHIBIT A

³ Trials commence on Tuesdays. Final pretrial conferences are held on Tuesdays.